

<p style="text-align: center;">Annex G Medical Emergency</p>
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ROUTINE ILLNESS PROCEDURE

- Teachers/staff will take or send the student to the school office.
- The principal/administrator will:
 - ✓ Determine, in consultation with the school nurse, if a student needs to rest or go home.
 - ✓ Contact a parent or alternate person listed on the student emergency card to make arrangements for pickup of student, if necessary.
 - ✓ Complete an Injury Report if the student was injured.

CRITICAL ILLNESS/INJURY PROCEDURE

- Teachers/staff will:
 - ✓ Keep injured person still and quiet.
 - ✓ Check for breathing and bleeding, and medical alert bracelet; administer immediate first aid if necessary.
 - ✓ Send someone or call the school office for help.
 - ✓ Stay with the child until relieved by other personnel.
 - ✓ Contact school nurse and principal/administrator.
 - ✓ Collect the facts of the cause or nature of the injury.
- The principal/administrator will:
 - ✓ Call 911 if an aid car is required. Describe nature of illness or injury. Explain procedures that are being taken.
 - ✓ Contact parent or alternate person on the emergency card.
 - ✓ Make arrangements with parent/alternate for student to go to the doctor or hospital.
 - ✓ Staff member should accompany child to the hospital if a parent is not available.
 - ✓ Complete a district Injury Report or other form within 24 hours if the student was injured.

COMMUNICABLE DISEASES

- Upon request, the school nurse will advise the principal/administrator of the rules and regulations regarding communicable diseases and assist him or her in effecting appropriate exclusion of those whose presence would constitute a danger to public health.